

**Minutes of the Regular Meeting
Board of Directors
Vinton-Shellsburg Community Schools
May 13, 2019**

Call to Order

President Rob Levis called the regular meeting to order at 5:00 p.m. in the High School Media Center.

Roll Call / Pledge of Allegiance

Sue Gates, Kathy Van Steenhuyse, Rob Levis, Kyle Schminke, Mike Timmermans, Jason Hicok, Brenda Bartz in at 6:21 p.m., Mary Jo Hainstock, Superintendent, and Brenda Barkdoll, Board Secretary/Treasurer.

Receive Visitor/Audience Comments

The Vinton-Shellsburg FFA officers shared a brief summary of the work they have done this year on the goals they shared last fall.

Administrator Reports/Superintendent Reports

ELP teachers, Alissa Mann and Jeff Mangold, provided a brief overview of the program.

The Middle School provided a brief overview of their school improvement work and their students' learning for the year.

Tony Islas passed out an invitation to board members for the Alternative High School graduation.

Superintendent Report

Superintendent Hainstock reported on land update, open enrollment, reviewed the schedule and next board meeting is at 5:15 on June 10th.

Board Reports/Requests

Kathy Van Steenhuyse shared about the speech and drama student's public performance.

General Business of the Board

Consent Items

845. It was moved by Gates and seconded by Van Steenhuyse to accept the consent items as presented. Motion carried 6/0.

Staff Recommendations

846. It was moved by Timmermans and seconded by Hicok to approve the staffing recommendations as presented. Motion carried 6/0.

Contract Termination

847. It was moved by Gates and seconded by Schminke to issue Kim Bowen a one-year, non-renewable contract for 2019-20 school term as allowed in Iowa Code 279. Motion carried 6/0 on a roll call vote.

Review Progress on Proposed Construction Document Drawings and Specifications for the New Bus Barn and District Office Renovation Projects

Kristofer Orth with Design Alliance met with the board to review drawing for the two projects.

Set the Bid Date and Public Hearing for the Bus Barn

848. It was moved by Hicok and seconded by Schminke to set the date to accept bids on the two construction projects as Monday, June 10th at 3:30 p.m. and conduct the public hearing for the bus barn at 5:30 p.m. on June 10th at the district's Central Office. Motion carried 6/0.

Proposed Instructional Support Program Resolution

849. It was moved by Gates and seconded by Van Steenhuyse to present the resolution for the Instructional Support Program and move for its adoption. Motion carried 6/0 on a roll call vote.

Public Hearing on Resolution for Allocation of Funds to Flexibility Account

Hearing opened at 6:17 p.m. There was one public comment in favor. Hearing closed at 6:18 p.m.

Resolution for Expenditure from Flexibility Account

850. It was moved by Van Steenhuyse and seconded by Gates to present the Resolution for Expenditure from Flexibility Account and move for its adoption. Motion carried 6/0 on a roll call vote.

Address Change for Shellsburg

851. It was moved by Timmermans and seconded by Schminke to make 203 Tomahawk Trail the official address for Shellsburg Elementary. Motion carried 6/1 with Van Steenhuyse dissenting.

Authority to Extend Personnel Contracts and Process Claims

852. It was moved by Gates and seconded by Van Steenhuyse to authorize the superintendent to issue contracts on behalf of the district to new staff between now and the September meeting and authorize the business manager the authority to process bills without prior board approval between now and the September meeting. Motion carried 7/0.

Design Alliance Consent of Assignment

853. It was moved by Bartz and seconded by Timmermans to approve the Consent of Assignment concerning Design Alliance. Motion carried 7/0.

Resolution for Vinton Consolidated Urban Renewal Area

854. It was moved by Timmermans and seconded by Bartz to introduce the resolution and move for its adoption. Motion carried 6/0 on a roll call vote with Schminke abstaining.

Proclamation for Gary Zittergruen Appreciation

855. It was moved by Gates and seconded by Bartz to present the proclamation and move for its adoption. Motion carried 7/0.

Legislative Update

Superintendent Hainstock gave an update on the legislative action that has been approved by the Governor.

Audience comments on any of the preceding items

There were no audience comments on any of the preceding items at this time.

Correspondence Items/Reports

- Land Transaction Summary
- PPEL/LOST – Update on the status of projects
- Summary from Senior Awards Night

- Thank You from Virginia Gay Hospital re: Health Fair

Move into Exempt Session to Discuss Negotiation Strategies as Allowed by Iowa Code 20.17(3) 856. It was moved by Schminke and seconded by Bartz to move into exempt session at 6:45 p.m. to discuss negotiation strategies as allowed by Iowa Code 20.17(3). Motion carried 7/0 on a roll call vote.

By consensus, the board moved out of exempt session to open session at 7:04 p.m.

Approve Settlement Conditions for Employees Not Covered by a Collective Bargaining Unit 857. It was moved by Van Steenhuyse and seconded by Gates to approve the settlement conditions for the administrators and directors as presented. Motion carried 7/0.

Adjournment

Rob Levis adjourned the meeting at 7:05 p.m.



Rob Levis, Board President



Brenda Barkdoll, Board Secretary/Treasurer

Dear Sirs,
I am writing to you regarding the matter of the late Mr. [Name] who passed away on [Date].

The estate of the late Mr. [Name] is being administered by me, the undersigned, as executor of his will. I have the honor to acknowledge the receipt of your letter of the [Date] regarding the [Matter].

I am sorry to hear of the loss of your relative and I am sure that you will understand the need for a prompt settlement of the estate.

I have the honor to enclose herewith a copy of the will of the late Mr. [Name] and a copy of the inventory of the assets of the estate. I am sure that you will find this information of interest.

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