

**Minutes of the Regular Annual/Organizational Meeting  
Board of Directors  
Vinton-Shellsburg Community Schools  
November 19, 2019**

**Call to Order**

President Rob Levis called the regular meeting to order at 5:30 p.m. in the Central Office Board Room.

**Roll Call / Pledge of Allegiance**

Sue Gates, Kathy Van Steenhuyse, Rob Levis, Mike Timmermans, Brenda Bartz, Jason Hicok, Kyle Schminke, Mary Jo Hainstock, Superintendent, and Brenda Barkdoll Board Secretary/Treasurer were present.

**Approval of Minutes of Previous Meetings**

**910.** It was moved by Timmermans and seconded by Bartz to accept the minutes as presented. Motion carried 7/0.

**Audience Comments**

There were no audience comments at this time.

**Unfinished Business**

Approve Payment for Claims

**911.** It was moved by Gates and seconded by Schminke to accept the claims as presented. Motion carried 7/0.

Other Unfinished Business

There is no other unfinished business at this time.

Recognize Retiring Board

The retiring board members Jason Hicok, Brenda Bartz, and Kyle Schminke were recognized and each received a plaque.

**Adjournment of the Retiring Board**

Levis adjourned the retiring board meeting at 5:38 p.m.

**Call to Order**

President Rob Levis called the regular meeting to order at 5:40 p.m. in the Central Office Board Room.

**Roll Call**

Sue Gates, Kathy Van Steenhuyse, Rob Levis, Mike Timmermans, Becky Williams, Tom Burke, Jake Fish, Mary Jo Hainstock, Superintendent, and Brenda Barkdoll Board Secretary/Treasurer were present.

**Administration of the Oath of Office for Newly Elected Board Members**

Barkdoll administered the oath of office to Tom Burke, Jake Fish, Kathy Van Steenhuyse and Becky Williams.

### **Election of Officers: President and Vice-President and Administration of the Oath of Office**

**912.** Barkdoll took nominations for president. It was moved by Gates and seconded by Van Steenhuyse to nominate Levis as president. A unanimous ballot was cast on his behalf. The oath of office was administered. Levis took nominations for vice-president. It was moved by Van Steenhuyse and seconded by Timmermans to nominate Gates as Vice President. A unanimous ballot was cast on her behalf. Gates took the oath of office.

### **Appoint Secretary/Treasurer**

**913.** It was moved by Timmermans and seconded by Fish to appoint Brenda Barkdoll as Board Secretary-Treasurer for the 2019-20 school year. Motion carried 7/0. The oath of office was administered.

### **Set Day, Time and Adopt Written Rules and Procedures that will be Followed in Conducting Board Minutes**

**914.** It was moved by Van Steenhuyse and seconded by Burke to meet on the 2nd Monday of the month using Robert's Rules of Order. Motion carried 7/0.

### **Appoint Legal Counsel**

**915.** It was moved by Gates and seconded by Burke that Ahlers and Cooney serve as the school's legal counsel for the 2019-20 school year. Motion carried 7/0.

### **Appoint Committee Assignments**

The Committee Assignments will be decided at the next board meeting.

### **Appoint Truant Officers, Asbestos Coordinator, Level I and Level II Investigators**

**916.** It was moved by Timmermans and seconded by Gates that the principals serve as the truant officers, Colin Carolus serves as the Asbestos Coordinator, and the Level I and Level II investigators are as recommended. Motion carried 7/0.

### **Appoint Official District Depositories**

**917.** It was moved by Fish and seconded by Burke to name the official financial depositories for 2019-20 as listed. Motion carried 7/0.

### **Appoint Official Publication**

**918.** It was moved by Gates and seconded by Fish to appoint the Vinton Newspapers as the district's official publication. Motion carried 7/0.

### **Administrator Reports**

Shelly Petersen shared fall sports are finishing up, band and chorus concert coming up, and an overview of testing data.

Other administrators' reports are listed in correspondence items.

### **Superintendent Reports**

Superintendent Hainstock reported on District goals and data points, open enrollment applications, School Board Association Convention, and calendar items.

### **Board Reports/Requests**

Van Steenhuyse shared how she usually gives an update after attending a regional meeting on legislative items but meeting was cancelled.

Levis shared his appreciation for the veterans' ceremony on how well it was run and how it gives others an opportunity to see and understand what it is to be a veteran.

Levis thanked Audra Piotti who participated in the election for attending the board meeting.

Gates shared information on the students at the veterans' ceremony.

## **General Business of the Board**

### Consent Items

**919.** It was moved by Williams and seconded by Van Steenhuyse to accept the consent items as presented including to deny the late open enrollment request. Motion carried 7/0.

### Second Reading of Board Policy 100 Series

The second and final readings of the board policy 100 Series will be reviewed next month.

### Meet with Search Consultant concerning Superintendent Hire

The board worked on selection criteria, search timeline, salary range, and stakeholder groups.

## **Audience comments on any of the preceding items**

There were no audience comments at this time.

## **Correspondence Items/Reports**

- Board Policy 204 Code of Ethics
- District Goals and Data Points 2019-20
- ISASP Data
- Article "Keeping Board Meeting Civil and Productive"
- Thank You card from John Frazier

## **Adjournment**

Rob Levis adjourned the meeting at 8:49 p.m.

-----  
Rob Levis, President

-----  
Brenda Barkdoll, Secretary