

**Minutes of the Regular Meeting  
Board of Directors  
Vinton-Shellsburg Community Schools  
September 17, 2018**

**Call to Order**

Vice President Sue Gates called the regular meeting to order at 7:00 p.m. in the Vinton-Shellsburg District Office.

**Roll Call / Pledge of Allegiance**

Sue Gates, Kathy Van Steenhuyse, Jason Hicok, Mike Timmermans, Mary Jo Hainstock, Superintendent, and Brenda Barkdoll Board Secretary/Treasurer were present with the exception of Brenda Bartz, Kyle Schminke, and Rob Levis.

**Approval of Minutes of Previous Meetings**

766. It was moved by Hicok and seconded by Timmermans to accept the minutes as presented. Motion carried 4/0.

**Audience Comments**

The ten teachers who are new to the district were welcomed and introduced themselves.

Class Act Awards were presented to David Gates, Angela Sarrels, and Eric Upmeyer for their dedication to our students, district, and community.

The FFA Chapter officers shared information about their program and goals for the year.

**Unfinished Business**

Examine the Financial Books and Settle Secretary's and Treasurer's Statements from Previous Fiscal Year (2017-18), July Financials and August Financials

767. It was moved by Van Steenhuyse and seconded by Timmermans to accept the financial books and the financial statements from the 2017-2018 school year, and the regular reports from August 2018. Motion carried 4/0.

Approve Payment for Claims

768. It was moved by Timmermans and seconded by Hicok to approve the claims as presented. Motion carried 4/0.

Other Unfinished Business

There is no other unfinished business at this time.

Review Board Accomplishments

Board members reflected on their accomplishments during the 2017-18 school year.

**Adjournment of the Retiring Board**

769. It was moved by Van Steenhuyse and seconded by Timmermans to adjourn the meeting at 7:23 p.m. Motion carries 4/0.

**Call to Order**

Vice President Sue Gates called the regular meeting to order at 7:24 p.m. in the Vinton-Shellsburg District Office.

### **Roll Call / Pledge of Allegiance**

Sue Gates, Kathy Van Steenhuyse, Jason Hicok, Mike Timmermans, Mary Jo Hainstock, Superintendent, and Brenda Barkdoll Board Secretary/Treasurer were present with the exception of Brenda Bartz, Kyle Schminke, and Rob Levis.

### **Election of Officers: President and Vice-President and Administration of the Oath of Office**

**770.** Barkdoll took nominations for president. It was moved by Gates and seconded by Van Steenhuyse to nominate Rob Levis as president. Timmermans moved nomination ceased, Van Steenhuyse seconded and motion approved. A unanimous ballot was cast on his behalf. Barkdoll took nominations for vice-president. It was moved by Van Steenhuyse and seconded by Hicok to nominate Sue Gates as Vice President. Hicok moved nominations cease, Van Steenhuyse seconded and motion was approved. A unanimous ballot was cast on her behalf. Gates took the oath of office.

### **Appoint Secretary/Treasurer**

**771.** It was moved by Hicok and seconded by Timmermans to appoint Brenda Barkdoll as Board Secretary-Treasurer for the 2018-19 school year. Motion carried 4/0. The oath of office was administered.

### **Set Day, Time and Adopt Written Rules and Procedures that will be Followed in Conducting Board Minutes**

**772.** It was moved by Timmermans and seconded by Hicok to meet on the 2nd Monday of the month using Robert's Rules of Order. Motion carried 4/0.

### **Appoint Legal Counsel**

**773.** It was moved by Van Steenhuyse and seconded by Timmermans that Mossman and Mossman continue as the District's legal counsel for the 2018-19 school year. Motion carried 4/0.

### **Appoint Committee Assignments**

**774.** It was moved by Timmermans and seconded by Hicok to approve the committee assignments. Motion carried 4/0.

### **Appoint Truant Officers, Asbestos Coordinator, Level I and Level II Investigators**

**775.** It was moved by Hicok and seconded by Van Steenhuyse that the principals serve as the truant offices, Les Bearbower serves as the Asbestos Coordinator, and the Level I and Level II investigators are as recommended. Motion carried 4/0.

### **Appoint Official District Depositories**

**776.** It was moved by Timmermans and seconded by Van Steenhuyse to name the official financial depositories for 2018-19 as listed. Motion carried 4/0.

### **Appoint Official Publication**

**777.** It was moved by Van Steenhuyse and seconded by Hicok to appoint the Vinton Newspapers as the district's official publication. Motion carried 4/0.

### **Administrator Reports**

Ryan Davis shared Tony Islas's report that after school transportation for 5<sup>th</sup>-12<sup>th</sup> grade students will start next week, preliminary attendance data for the high school is positive, West Campus is finishing their 1<sup>st</sup> session, and thanked volunteers and cross country students for bagging food for operation backpack.

Ryan Davis shared that Shellsburg has had a great start to the school year. He attended safety training at Grant Wood and shared information from City of Shellsburg meeting.

Shelly Petersen shared their homework club is running mornings and afternoons, the fall sports season is almost half-way completed, complimented the coaches on their work to allow students to experience multiple activities, and greatly appreciates the new walk-in cooler/freezer.

Jim Murray shared the year is off to a smooth start, the work they are doing with professional development including the data team process, and improving the differentiated math small group instruction, and the reading support they will continue.

### **Superintendent Reports**

Superintendent Hainstock reported on highlights from the all staff presentation in August, open enrollment applications, School Board Association Convention, audit, Transportation Annual Report, and the calendar.

### **Board Reports/Requests**

Gates shared information from the annual audit exit review.

Van Steenhuyse shared the all staff opening in August and her positive impression.

### **General Business of the Board**

#### Consent Items

778. It was moved by Timmermans and seconded by Hicok to accept the consent items as presented. Motion carried 3/0 with Gates abstaining.

#### Applications for Modified Allowable Growth for Negative Special Education Balance

779. It was moved by Van Steenhuyse and seconded by Timmermans to request allowable growth and supplemental state aid for the negative special education balance for the 2017-18 year in the amount of \$689,538.44. Motion carried 4/0.

#### Accept Land Donations

780. It was moved by Hicok and seconded by Timmermans to accept the land donation at 1504 2<sup>nd</sup> Ave., Vinton and approve working with Benton County Fair Board to allow them use. Motion carried 4/0.

#### Goals for 2018-19

The board tabled the 2018-19 goals as presented and will take action next month.

#### Early Retirement

The board tabled consideration of offering an early retirement program.

#### Second and Final Reading for Board Policies 105, 213, 213.1, 606.3, 705.1, 705.1R1, and 710.1

781. It was moved by Van Steenhuyse and seconded by Hicok to conduct the second and final reading on board policies 105, 213, 213.1, 606.3, 705.1, 705.1R1, and 710.1. Motion carried 4/0.

#### Recognition of September as Attendance Awareness Month

782. It was moved by Timmermans and seconded by Van Steenhuyse to endorse the proclamation and recognize September as Attendance Awareness Month for Vinton-Shellsburg Schools. Motion carried 4/0.

### **Audience comments on any of the preceding items**

There were no audience comments on any of the preceding items at this time.

### Correspondence Items/Reports

- Board Policy 204 Code of Ethics
- Transportation Report (handout on Monday)
- School Lunch Application
- Preliminary Enrollment Information
- 2018-19 Insurance Report

### Adjournment

783. It was moved by Timmermans and seconded by Van Steenhuyse to adjourn the meeting at 8:19 p.m.

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Rob Levis, President

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Brenda Barkdoll, Secretary

*Sue A. Lates, Vice President*  
*9/25/18*